EXHIBIT Q (Part IV)

RESPONSIBILITIES AND COMPETENCES OF EACH AREA INVOLVED



PART III

CONTROL ASSESSMENT AND CERTIFICATION

Senior Management

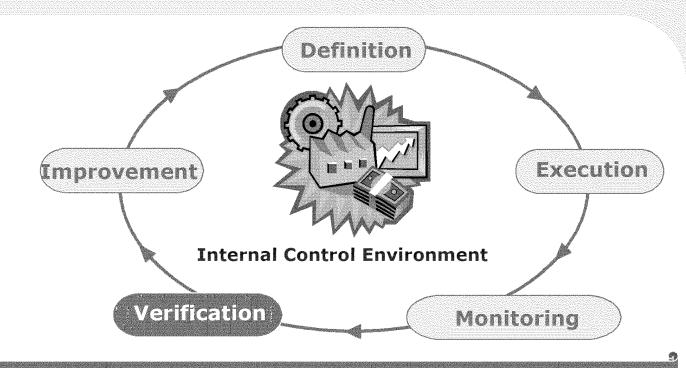
Business Areas

Internal **Controls**

Compliance!

Risk Management

Audit



- Assesses the impact of changes (internal and/or amendments in laws and regulations)
- Assures compliance:
- External: laws and regulations
- Internal: policies and procedures and Code of Ethics
- Performs independent tests for monitoring
- Communicates the results to Senior Management

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Slide 30

Fundamentals in Internal Controls Chapter I



start previous return

next

RESPONSIBILITIES AND COMPETENCES OF EACH AREA INVOLVED



PART III

CONTROL ASSESSMENT AND CERTIFICATION

Senior Management

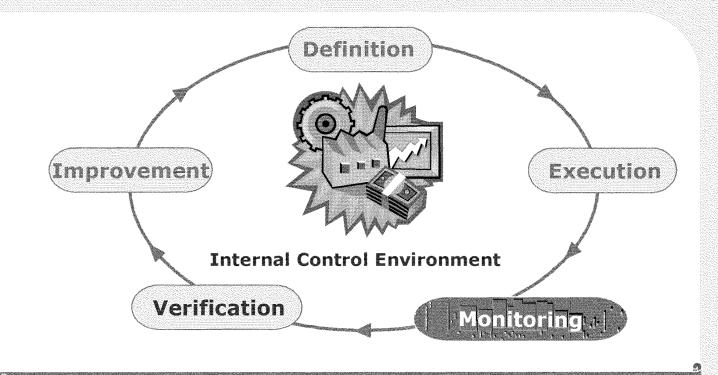
Business Areas

Internal Controls

Compliance

Risk Management

Audit



- Assists with identification of risks inherent to the operations
- Defines measuring methodologies and follow-up systematics
- Follows up operations on an independent basis
- Assesses the exposure level and assures that established limits are met
- Communicates the results to Senior Management

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Slide 31

Fundamentals in Internal Controls Chapter I



RESPONSIBILITIES AND COMPETENCES OF EACH AREA INVOLVED



PART III

CONTROL ASSESSMENT AND **CERTIFICATION**

Senior Management

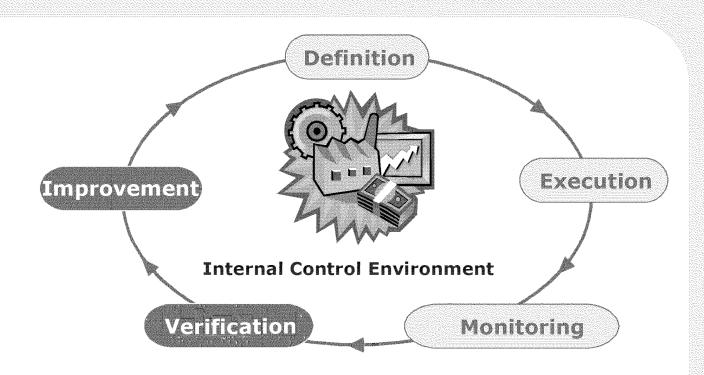
Business Areas

Internal Controls

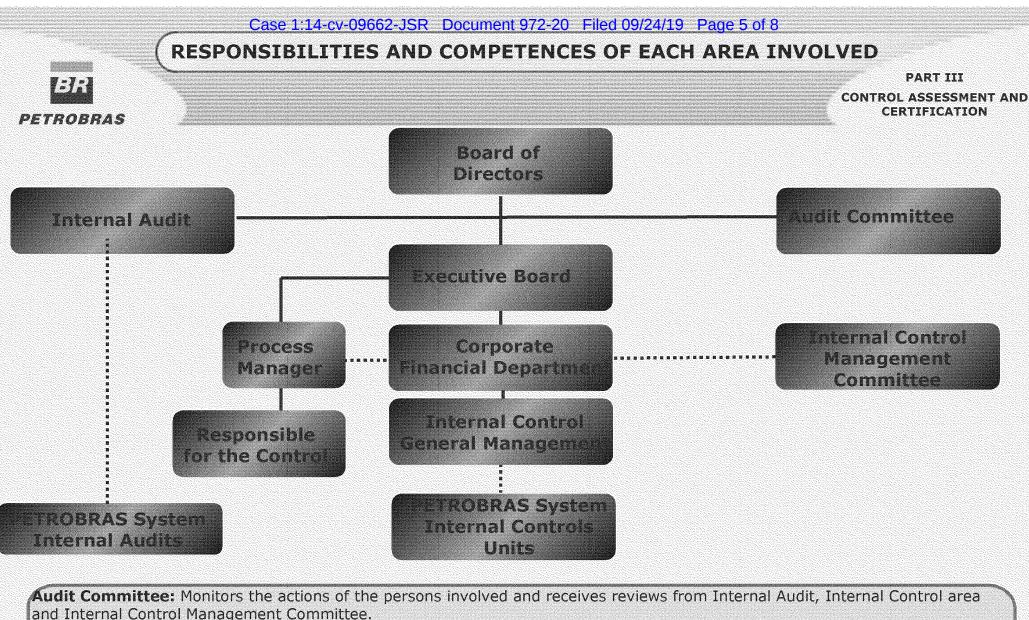
Compliance

Risk Management

Audit



• Performs operational and financial aspect testing works and provides an independent assessment of internal control environment evidence by means of effectiveness tests



and Internal Control Management Committee.

Internal Control Management Committee: Monitors Petrobras, PifCo and PEPSA annual certification schedule and takes necessary measures.

Process Manager: The Business Areas indicate the process managers in their units.

Internal Control General Management: Responsible for Internal Control Planning and Organization.

Responsible for Control: These are the Managers responsible for Internal Control self-assessments and remediations.

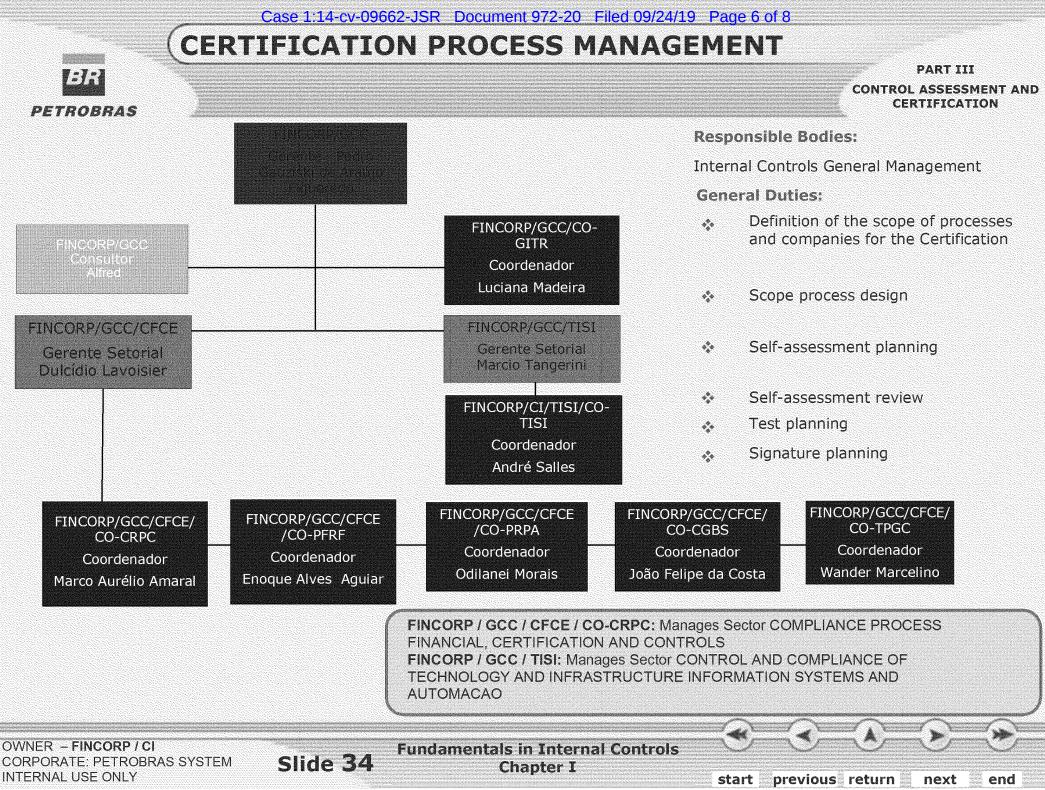
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Slide 33

Fundamentals in Internal Controls Chapter I



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Confidential

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CHAPTER I SUMMARY



SUMMARY CHAPTER I

In this chapter, you learned that:

- Due to several financial scandals that took place in the beginning of the century, resulting from errors and frauds in statements published by a number of companies, the US Government has enacted the Sarbanes-Oxley Act (SOX) in 2002, in order to re-establish capital market investors' confidence.
- 2. SOX establishes several actions which US and foreign companies with ADR's must perform in order to bring more transparency to its financial statements and improvement to corporate governance. Additionally, the act sets forth civil and criminal liability to its managers (CEO and CFO).
- 3. Section 404 sets forth that Management must annually confirm its responsibilities through the establishment and maintenance of procedures and a proper internal control framework for the preparation of financial reports.
- 4. At Petrobras there is an annual control assessment and Certification process divided into phases, which range from the process design up to the filing of Form 20-F with SEC. Additionally, there is a methodology for scope definition and materiality calculation. The scope varies according to the balance of the accounts in connection with the Petrobras system processes, units and companies or according to specific risk situations.
- 5. The Certification process involves several areas of the company and responsibility and competence of each one of these areas.

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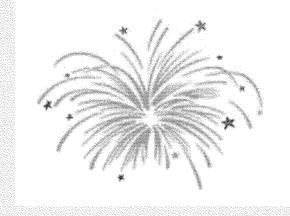
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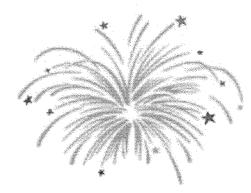
CONCLUSION **CHAPTER I**

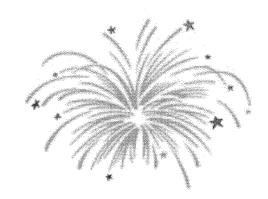


YOU HAVE JUST COMPLETED THE FIRST CHAPTER OF THE COURSE ON FUNDAMENTALS IN INTERNAL









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Slide 36

Fundamentals in Internal Controls Chapter I



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